

NATIONAL UNIVERSITY OF MODERN LANGUAGES

H-9 ISLAMABAD

TENDER NOTICE

Sealed tenders are invited from reputed GST registered firms for supply & installation of Desktop Computers for Regional Campuses (Karachi & Mirpur) at the NUML.

The tender documents, wherein terms & conditions and other details are given, can be obtained from office of the undersigned OR can be downloaded from NUML's website (www.numl.edu.pk) against payment of non-refundable fee of Rs. 5,000/- in shape of Bank Draft/Pay Order. Bank draft/Pay Order must be provided at the time of bid submission and bid will not be accepted without non-refundable fee. 5% earnest money of the project will be provided in the shape of separate Bank draft/CDR. The tender must reach "**Administration Branch**" Jinnah Block in sealed envelope at 1100 hrs on 24th Oct 2023 which will be opened on the same day at 1130 hrs in presence of the available bidders.

The University reserves the right to reject all the bids or proposals at any time prior to the acceptance of a bid or proposal.

Director IT
Tele: 9265100
Ext: 2701 & 2711

**NATIONAL UNIVERSITY OF MODERN LANGUAGES
ISLAMABAD**

RFQ FOR SUPPLY AND INSTALLATION OF DESKTOP COMPUTERS FOR REGIONAL CAMPUSES (KARACHI AND MIRPUR – AJ&K)

TERMS AND CONDITIONS: -

As per PPRA rule 36 (A) Single stage – One envelope bidding procedure

NOTE: The bidding firms are bound to fill the rates only in the attached tender form (page# 2). The responses shall be according to the PPRA 36 (a) rule, however, financial evaluation would be assessed item wise. **(Technically Qualified, Financially Lowest).**

General Terms & Conditions

1. All bidders are advised to read carefully all the terms and conditions prior to submission of their bids.
2. Tender document shall sent to the Director Administration, National University of Modern Languages, H-9, Islamabad, which must reach on the 24th October, 2023 at 1100 Hrs which will be opened on same day at 1130 Hrs as mentioned in Tender Notice.
3. Bank Draft/Pay Order of the amount equal to 5% of the total cost in favour of Rector NUML, Islamabad must accompany with the bid as Earnest Money.
4. Earnest money of the successful bidder will be released after satisfactory supply and installation of the desired equipment. No Bid shall be entertained without earnest money. The amount submitted as Earnest Money shall be refunded to the unsuccessful bidders after decision of the "Tender Committee" for the award of said tender.
5. Warranty period of the equipment shall be one year (12 Calendar months or more as provided by the manufacturer) and technical support where required. Please mention the warranty details provided by the manufacturer if any.
6. The successful bidder shall be responsible to maintain the equipment, during the warranty period and 10% of the total bill shall be retained as security, which will be released after satisfactory completion of the warranty period, whereas, the warranty will start from the date of successful installation and testing of the equipment on client side.
7. In case of any complaint during the warranty period, an engineer of the firm will visit the site within 24 hours to remove the fault free of cost.
8. The rates quoted shall be in PAK Rupees only inclusive of all taxes and shall be valid for 90 days.
9. NUML will not allow any compensation to the Selected Bidder for any variations in the rate of exchange of rupee against dollar or any other currency. No additional claim arising out of change in legislation, exchange rate variation or any sort of taxes will be entertained
10. An affidavit (on Stamp Paper) to affirm that the firm is not blacklisted by any Government/semi Government organization.
11. All the equipment will be supplied and installed by the firm within 60 days from the date of supply order. In case of failure to deliver in the specific time period (i.e. 60 days), a penalty @ 0.10% of the contract amount will be imposed on daily basis for the total number of days delayed. However, the penalty shall not exceed than 10% of the total contract amount.
12. All the equipment will be deliver at Main Campus (Islamabad) for testing and inspection, after inspection it is the responsibility of the firm to deliver and installed the equipment in any Regional Campuses within Pakistan.
13. The End of Life / End of support, of the quoted equipment should not be announced by the principal.
14. In case of non-provision of the desired equipment, the firm will be blacklisted for future participation.
15. The University reserves the right to increase or decrease the quantity of the equipment/item while placing the order.
16. NUML reserves the right to reject all the bids/proposals at any time prior to acceptance of a bid or proposal without disclosing reasons.
17. In case of dispute, Rector NUML will act as the Arbitrator whose decision will be binding on both sides and will in no case be challengeable at any court of law.
18. Pre-conditions set by the contractor/bidder in addition to the abovementioned terms & conditions will not be accepted, and will lead to the rejection of the bid.



19. Supply / Installation & Commissioning of:

S. #	Description	Qty	Each at rate in Pak Rs: (inclusive of all taxes)	Total in Pak Rs: (inclusive of all taxes)
a.	Desktop Computers (HP/Dell/Lenovo) Tower Casing Intel Core – i7, 12 th Generation (or Higher) RAM – 1x16 GB DDR4 (2666 Mhz or higher) upto 32GB supported, SSD Drive = 1x 512 GB Built-in 1 Gbps LAN Card. Operating System: DOS LEDs: LED Display: (20/21") or higher Availability of same display ports on CPU and LED Keyboard, Mouse of same brand with standard accessories. Or Equivalent	135 Nos		

Note: Each and every page of this document must be signed and stamped by the authorised signatory of the firm. We, the under-mentioned firm, hereby undertake to abide by above mentioned terms and conditions.

Name of Firm & Address _____ Tele Phone No. _____

GST No. _____ (Please attach a copy of GST Certificate)

Draft/Pay order No. _____ Date _____

